

E: <u>Duncan@bayeditorial.com</u> | W: <u>www.bayeditorial.com</u> | T: 07986 826737

Bay Editorial provides flexible and cost-effective Proofreading and Copy-editing services to clients in various sectors. We pride ourselves on the accuracy and efficiency of our work. Our aim, with every job we do, is to make our lovely clients look good!

We are trained to work on various platforms and can annotate using mark-up tools in PDFs, 'Track Changes' in MSWord or British Standard marks for proofing by hand on paper.

If you have a book, report, newsletter, brochure, any type of promotional/marketing material or some website text - you need us.

So that's all grand, but why should you ask us to work on your project? Well...

- Trained and accredited by The Publishing Training Centre (www.publishingtrainingcentre.co.uk)
- ✓ 20 years' experience of spotting and fixing problems for clients *before* the expensive cry of 'Stop Press'!
- ✓ A pro-active, flexible and responsive attitude to 'getting the job done'
- ✓ Extensive industry knowledge of the technical processes involved in producing excellent work (within tight deadlines...)
- ✓ Committed to making our clients' lives easier and their projects run smoother

If you're producing anything that will be published or printed, you really do need to ensure it's error-free and suited to your target market. Mistakes tend to reflect poorly on the author!



We're based in Wiltshire, England and work with clients all over the UK and beyond. We would be very happy to discuss your project, should you wish to contact us.



